

# American Manufacturing & Engineering Company, Inc.

People Serving the Metals Industries Since 1982

Choose the AMECO business family for your Custom Engineered Metal Fabrication Solutions



**Mailing Address:** 4600 W160th St.  
**Ship & Receive #1:** 4600 W160th St.  
**Ship & Receive #2:** 724 Lowell St.

Cleveland, OH 44135-2630  
Cleveland, OH 44135-2630  
Elyria, OH 44035-4843

**P:** 440-899-9400  
**P:** 440-899-9400  
**P:** 440-322-0495

**F:** 440-899-9401  
**F:** 440-899-9401  
**F:** 440-322-0496

**Email:** Sales@AMECO-USA.com  
**Website:** www.AMECO-USA.com

## AMECO USA JOB DESCRIPTION

**Position Title:** Machine Operator  
**Status:** Non-Exempt  
**Department:** Plant Operations  
**Supervisor:** Plant Operations Manager  
**Hours:** 7:00am – 3:30pm M-F

---

### PRIMARY PURPOSE

Responsible for the cutting or trimming the proper materials to the correct specifications as defined on a job order while operating equipment at maximum machine efficiency, generating highest part quality. Responsible for performing general machine predictive maintenance.

### MAJOR RESPONSIBILITIES AND FUNCTIONS

- Efficient operation of the plasma machine by challenging the capabilities of the machine and maximizing the utilization of the material consumed.
- Follow all operating procedures, process instructions, and safety procedures.
- Coordinate and maintain regular communication with the team, and supervisor, relaying any necessary changes to setup and programming equipment for safe operation.
- Responsible for the verification of cutting accuracy while minimizing the effects of material waste and to optimize production quality and efficiency.
- Confirm order requirements are met, including the proper selection of job priority, material, gas flows, speed, and program loading.
- Perform regular predictive maintenance of the equipment to ensure maximum up-time.
- Provide direction for cutting, loading, and unloading machine, moving material in areas manually or by using overhead cranes and forklifts.
- Recognize and report all defects to operators, line lead, and supervisor.
- Accurately complete necessary paperwork/time sheets to properly manage inventory and job cost.
- Keep personal and common work areas clean and organized.
- Perform other duties and cross-train as assigned by supervision.

# American Manufacturing & Engineering Company, Inc.

People Serving the Metals Industries Since 1982

Choose the AMECO business family for your Custom Engineered Metal Fabrication Solutions



Mailing Address: 4600 W160th St.  
Ship & Receive #1: 4600 W160th St.  
Ship & Receive #2: 724 Lowell St.

Cleveland, OH 44135-2630  
Cleveland, OH 44135-2630  
Elyria, OH 44035-4843

P: 440-899-9400  
P: 440-899-9400  
P: 440-322-0495

F: 440-899-9401  
F: 440-899-9401  
F: 440-322-0496

Email: Sales@AMECO-USA.com  
Website: www.AMECO-USA.com

## PUBLIC AND PROFESSIONAL ACTIVITIES

Support company programs as directed by management.

## COMPETENCIES

Effective Communication, Adaptability, Organizational Awareness, Customer Service Excellence, Teamwork, Professionalism, Continuous Learner, Organized, Time Management, Interpersonal/People Skills, Multitasking, Attention to Detail, Leadership, Accountability, Commitment, Problem Solving, Integrity, Technological proficiency, Steward of Assets, Developing Others

## PHYSICAL DEMANDS

Standing for long periods of time, walk, stoop, bend, reach, grasp, push and pull material of various sizes and weights for long periods of time. Must regularly lift or move up to 50 pounds and occasionally lift or move up to 75 pounds, using proper lifting techniques, help from another employee or other available resources such as lifting or moving equipment.

## PREFERRED QUALIFICATIONS

2 + years of prior manufacturing experience with a Steel or Aluminum manufacturer.

2 + years of experience with overhead cranes and forklifts.

The ability to read, interpret and comprehend blueprint drawings.

## MINIMUM REQUIRED QUALIFICATIONS

Prior fabrication experience such as crane operation, metal processing, and material handling equipment experience.

Ability to read and interpret documents such as travelers and various procedures and instructions.

Able to add and subtract two digit numbers and multiply and divide by 10's and 100's without the use of a calculator.

Able to perform mathematical operations of whole numbers and fractions in both standard and metric units of measurements.

## EDUCATION

High School diploma or equivalent

# American Manufacturing & Engineering Company, Inc.

People Serving the Metals Industries Since 1982

Choose the AMECO business family for your Custom Engineered Metal Fabrication Solutions



**Mailing Address:** 4600 W160th St.  
**Ship & Receive #1:** 4600 W160th St.  
**Ship & Receive #2:** 724 Lowell St.

Cleveland, OH 44135-2630  
Cleveland, OH 44135-2630  
Elyria, OH 44035-4843

**P:** 440-899-9400  
**P:** 440-899-9400  
**P:** 440-322-0495

**F:** 440-899-9401  
**F:** 440-899-9401  
**F:** 440-322-0496

**Email:** [Sales@AMECO-USA.com](mailto:Sales@AMECO-USA.com)  
**Website:** [www.AMECO-USA.com](http://www.AMECO-USA.com)

## COMPANY POLICY/PROCEDURE COMPLIANCE

Follow all company policies and procedures as well as all state, local, and federal laws concerning employment to include, but not limited to: I9 information, EEOC, Civil Rights, and ADA.

The company does not tolerate sexually oriented or other unlawful discriminatory actions, gestures, harassment, or statements. Any of these behaviors are subject to disciplinary action being taken up to and including immediate termination and are to be reported to management immediately. Maintain confidentiality of company and customers and information at all times. Maintain a professional image with dress and grooming.

In accordance with Federal Law and U.S. this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.